



TRANSPACK
MOVING SERVICES



PACKING TIPS

FOR THE PURCHASE OF PROFESSIONAL
PACKING MATERIAL, PLEASE REFER TO:

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VOERMAN GROUP

General tips for packing boxes

- › Please do NOT use banana boxes, egg boxes or other fruit/vegetable boxes. In most countries, these will cause problems with Customs.
- › Buy plenty of moving boxes.
- › Finish packing in every room before going to another one to avoid losing the overview.
- › Number the boxes before packing them and make a list (packing list). Mention on the list what the content is and what room they need to go to. On this list, indicate which boxes are fragile and contain valuable goods.
- › Make a springy bottom of at least 10 balls of paper for each box with breakable goods. This will protect the goods against damage during the transport.
- › For clarity, you should also mention your NAME and DESTINATION on each box.
- › Place the heavy goods into small boxes and make sure they don't exceed 20 kg. Close these boxes securely and check if they can carry the weight.
- › Never pass the edge of the box with the items.
- › Make sure you use enough filling material: for example- old newspapers. If you don't fill the box up to two centimeters below the edge, you have a chance that the boxes will collapse.
- › Pack a few boxes per day. This will make things easier in the end. Start with the goods which you don't often use.

Please check your contents insurance, in connection with the goods in transit. If you selected a moving company: the insurance against breakage is only valid if the Recognized Remover also provided full service packing and unpacking.

Packing of small and fragile items



GLASSWARE AND TABLEWARE

Make a springy bottom of at least 10 balls of paper. Pack glassware and tableware in 2 sheets of paper, but don't do this at the same time. Roll the glass, plate or cup into 1 sheet first and repeat it with the second sheet so create you a nice, light weighted package. Remember, air is the best protection!

Always place glassware, dishes, cups upright in the box so the chance of breakage will be smaller. Think about the following example: place a glass on the ground with the bottom upwards, now you can safely stand on it. If you had put it flat, it would break immediately. Finish the packing of the box with (for example) linen or Tupperware to the edge of the box! Make sure the box does not rattle, fill the gaps with paper or other light material. Check the box by shaking it a bit! For mugs and cups the same procedure applies.



LAMPSHADES

Always disassemble the lampshades from the foot and pack it separate in a box. There are different sizes of boxes which you can use for this.

In brief:

- › It's better to use too much paper than too little.
- › Place the heaviest items at the bottom of the box and the light items on top.
- › Work from big to small.
- › Never exceed the edge of the box and fill the last bit with paper/lighter items.
- › Clearly mention on the box that it contains breakables.
- › Keep the boxes with fragile items together.
- › Put a sticker with content and destination on the side of the box.



Larger items

BOOKS

Place all the books as flat as possible with the hard cover against each other. Booklets (for example, pockets) can be used as filling material against sliding (these may be upright). Put big books and encyclopedias flat in a box with the hard edges facing each other. Fill the box up to 60% and fill in with linen or other light material. This prevents backache for you and any movers.

LIQUIDS

Make 100% sure that all bottles, etc. with the liquids are well sealed. Damage caused by leaks is not insured. Do not forget to empty the liquid grease from the fryer. Also coat the neck/cap with adhesive tape and check for leaks!

MATTRESS

We recommend packing mattresses in rib carton so it can 'breathe'. By doing this, it can be moved without problems. Do not use plastic or similar material to pack the mattress. Because of moisture in the mattress it will mold. We also sell mattress boxes. You can ask our sales department for more information.

COMPONENT PARTS

During the disassembly of the furniture you should also remove the brackets and fasteners from the shelf parts. This is to prevent scratches. Encode all parts of the closets and beds so that everything is moved to the correct location. Place the parts against the wall as much as possible and never put them flat on the ground, otherwise other items will be placed on top of them and they will get damaged. Use a parts box for screws etc. to prevent loss. Pack the component parts per disassembled cabinet (or other item) and mention from which item the components are on the package. Thereafter place them in the parts box. Make a sketch for complex cabinets, a simple sketch of the placement of the shelves for example.



LINEN AND CLOTHING

Use linen to fill boxes with tableware in the first place. Pack the remainder of the clothes and linen in solid boxes taking the stacks of clothes from the wardrobe and directly placing it in the box. This method helps you during the unpacking and your clothes remain sorted. You can pack costumes, dresses and other expensive hanging clothes in a separate box, so it will be protected against dust and damage. Please use special 'hanging clothes boxes' for these items, it will prevent wrinkles. These boxes come in 2 sizes, a long one for (for example) jackets and the small one for, for example, shirts and T-shirts.



AUDIO AND VIDEO EQUIPMENT

If possible, use the original packaging. If the original packing is no longer available, please follow this instruction: put the items in a closed box and create a springy bottom of +/- 10 balls of paper and pack the loose parts in soft foam before putting it in the box. Thereafter fill the rest of the gaps with paper or linen so the items cannot slide. In addition, note the serial numbers and type numbers of the equipment to be insured and for the customs, if needed.



PLASMA AND LCD TV

If possible, use the original packaging. If you don't have the original packaging anymore, please follow this instruction: first, put a layer of foam to prevent scratches on the screen. Thereafter put a layer of bubble wrap and cover it with carton (rib carton). **For your attention! Never ship the breakable items horizontally (flat) but always upright.**



WASHER AND DRYER

Make sure the drum is secured for transport. For this purpose, you can use the bolts supplied with original delivery. Do not use a blanket to lock the drum, but a transport brace. If you do not have the original transport brace, try to order this directly from the supplier. **For your attention! If you do not use a transport brace, the machine cannot be insured!**



FRIDGE AND FREEZER

Make sure that the fridge and/or freezer are clean and defrosted to prevent water damage and mold. Put about 7 coffee pads in the dry fridge or freezer. This prevents bad odors and mold.



CLOCKS AND PAINTINGS

To transport a clock safely, you must remove the pendulum or secure it in the clock. Always mark the weights from the clock in relation to the weight difference, so you know which should hang left and which should hang right. Let the mover take care of large (standing) clocks, as well as mirrors and paintings. This ensures the best protection during your move.





FOOD PRODUCTS AND FLAMMABLE GOODS

We advise you not to pack any food products. These products may cause problems at customs in the country of destination. If you want to transport food products anyway, we recommend that you check this with your relocation consultant.

Flammable and explosive goods, but also aerosols cannot be packed, due to fire hazards (IMO). For example, think about deodorant, hair spray and toilet spray. These are under pressure and are flammable!



VALUABLES

Do not leave any keys in cabinets and desks. They can get lost or damage other items. Make sure you take all keys, money and cheques in your hand luggage. This also applies to expensive jewelry and valued documents. The insurance does not cover these matters.

Packaging of furniture for an overseas move

Do not pack your furniture in bubble wrap or seal. If the plastic is placed directly on your furniture, it can leave a print in your furniture due to moisture/condensation. Besides, when you put heavy items on bubble wrap, the bubbles will pop. Use bubble wrap for extra protection only. Plastic seal wrapping does not protect your goods sufficiently during the transportation by sea.

The best way to pack your furniture is using Lupo or rib carton (use multiple layers, optionally in combination with foam). Protect the corners of your cabinets by placing additional packing material on them. We sell Lupo and Rib carton per roll. Lupo is 50 m. long and has a width of 120 cm. Our price is € 55,00 per roll. Rib carton is 50 m. long and has a width of 100 cm. Our price is € 50,00 per roll.

Do you have special items like a smaller vehicle such as motorcycle or quad, statues, paintings etc.? Let us make a custom made crate! In this way you can be sure your valued goods will be transported safely. For paintings you can also order special painting corners. Ask our sales department for the possibilities.

For any further questions, you can always contact your moving consultant. We hope this information proves helpful to you and wish you all the best with your upcoming move.

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